

**PROGRESSIVE COMMUNITY SERVICES
NOTICE OF OPEN MEETING**

October 24, 2011, 4:20 p.m.

POSTED: Thursday, October 20, 2011 at 1:00 p.m.

Notice is hereby given that the **Progressive Community Services Board of Directors** will conduct an **open meeting at 4:20 p.m.** on **October 24, 2011**, at Progressive Community Services, **1025 North 22nd Street**, St. Joseph, Missouri 64506.

The tentative agenda of this meeting includes:

- I. General Session
 - A. Call to Order
 1. Introductions
 - B. Secretary's Report
 1. Review/Approval of September Minutes*
 - C. Executive Director Report
 1. Evelyn Clemons, Clinco
 2. Buchanan County Tax Structure
 3. OATS transportation
 4. OHCDs Update
 5. DMH/DD update
 6. Miscellaneous
 - D. Financial Business
 1. September 2011 Financial Statements*
 2. Clinco 2011 Funding Request*
 3. Miscellaneous
 - E. Policy and Procedure*
 1. PP205 – Job Requirements*
 2. PP208 – Work Schedule*
 3. PP210 – Leave*
 4. Job Description - Residential Coordinator*
 5. Miscellaneous
 - F. Miscellaneous
 - G. Public Comment

II. Vote to Adjourn*

Representative of the news media may obtain copies of this notice by contacting:

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(816) 364-3827

*Denotes action required